



**Wyndham**

Community &  
Education Centre Inc.

*Improving lives - Strengthening communities*

CHC50113

## **Diploma of Early Childhood Education and Care**

Vocational Education & Training



**Winner 2015 Learn Local - Learn Local Legend**

**Winner 2014 Learn Local - Excellence in Creating Local Solutions**

**Winner 2013 Wyndham Business Awards - Not for Profit Small**



PHONE: 9742 4013

[enquiries@wyndhamcec.org.au](mailto:enquiries@wyndhamcec.org.au)

[www.wyndhamcec.org.au](http://www.wyndhamcec.org.au)

## About us

Wyndham Community & Education Centre Inc. (Wyndham CEC) offers quality community programs and education opportunities to the local community.

Founded over 40 years ago, Wyndham CEC is one of Victoria's largest Adult & Community Education providers and a leader in supporting people and communities to make positive changes for their future.

### **TRAINING SERVICES AT WYNDHAM CEC**

Training at Wyndham CEC is delivered to eligible individuals with Victorian and Commonwealth government funding.

Individuals with disabilities are encouraged to access government subsidised training.

# Why choose Wyndham CEC?

ALL OUR PROGRAMS ARE DELIVERED LOCALLY



GOVERNMENT FUNDING AVAILABLE FOR ELIGIBLE INDIVIDUALS



OUR STAFF ARE HIGHLY EXPERIENCED, QUALIFIED PROFESSIONALS



WE OFFER FULL SUPPORT TO ACHIEVE YOUR GOALS



USER-FRIENDLY RESOURCES MAKE IT EASY TO LEARN



AFFORDABLE PROGRAMS THAT CAN BE PAID INSTALMENTS

## Testimonials

'My trainer was so supportive and it was great to be able to do the course locally.' - **Fiona Storey**

'I got my qualification and learnt so much. Every lesson was fun and informative' - **Samantha Barry**

'This course was just what I was looking for; it has given me the confidence to look for new employment opportunities' - **Christopher Prestegar**



# DIPLOMA OF EARLY CHILDHOOD EDUCATION & CARE

## Accelerate your childcare career today!

Wyndham Community and Education Centre Inc (Wyndham CEC) offers a Diploma of Early Childhood Education & Care. The duration of this course ranges from 12 to 18 months depending on your previous study.

This qualification equips you to work with children between 0 and 5 years of age. Workers at this level have responsibility for the supervision of other staff and volunteers. In Victoria this is usually the highest qualification required to work as Director or Service Manager of a centre-based care service.

Wyndham CEC's highly experienced trainers provide extensive support to ensure students reach their goals.



The children's services industry is one of the fastest growing, with growth expected to continue well into the future.

# DIPLOMA OF EARLY CHILDHOOD EDUCATION & CARE

---

A career for life



Possible job opportunities relevant to this qualification:

- Children's services coordinator
- Group leader
- Early Childhood Educator
- Centre director/manager
- Program leader
- Room leader

Possible education pathways include:

- Bachelor of Education (Birth - Year 6)
- TAE40110 Certificate IV in Training and Assessment





# DIPLOMA OF EARLY CHILDHOOD EDUCATION & CARE

## Course details - 12 months

---

If you have a current Certificate III in Early Childhood Education and Care (CHC30113) you may be eligible to enrol in our 12 month study option. With this option you would study 1 day per week for a total of 40 sessions over 12 months.

### Core Units

<b>CHCECE019</b>	Facilitate compliance in an education and care service
<b>CHCECE016</b>	Establish and maintain a safe and healthy environment for children
<b>CHCECE025</b>	Embed sustainable practices in service operations
<b>HLTWHS003</b>	Maintain work health and safety
<b>CHCECE017</b>	Foster the holistic development and wellbeing of the child in early childhood
<b>CHCECE018</b>	Nurture creativity in children
<b>CHCECE020</b>	Establish and implement plans for developing cooperative behaviour
<b>CHCECE021</b>	Implement strategies for the inclusion of all children
<b>CHCECE022</b>	Promote children's agency
<b>CHCECE023</b>	Analyse information to inform learning
<b>CHCECE024</b>	Design and implement the curriculum to foster children's learning and development
<b>CHCECE026</b>	Work in partnership with families to provide appropriate education and care for children

### Elective Units

<b>BSBLED401</b>	Develop teams and individuals
<b>CHCPRP003</b>	Reflect on and improve own professional practice
<b>CHCMGT003</b>	Lead the work team
<b>CHCORG627B</b>	Provide mentoring support to colleagues
<b>CHCDIV001</b>	Work with diverse people





# DIPLOMA OF EARLY CHILDHOOD EDUCATION & CARE

## Course details - 18 months

---

If you do not have a current Certificate III in Early Childhood Education and Care (CHC30113) you will enrol in our 18 month study option. With this option you would study 1 day per week for a total of 60 sessions over 18 months.

### Core Units

<b>CHCLEG001</b>	Work legally & ethically
<b>CHCECE001</b>	Develop cultural competence
<b>CHCECE002</b>	Ensure the health and safety of children
<b>CHCECE003</b>	Provide care for children
<b>CHCECE004</b>	Promote and provide healthy food and drinks
<b>CHCECE005</b>	Provide care for babies and toddlers
<b>CHCECE007</b>	Develop positive and respectful relationships with children
<b>CHCECE009</b>	Use an approved learning framework to guide practice
<b>CHCPRT001</b>	Identify and respond to children and young people at risk
<b>HLTAID004</b>	Provide an emergency first aid response in an education and care setting
<b>CHCDIV002</b>	Promote Aboriginal and/or Torres Strait Islander cultural safety
<b>CHCECE019</b>	Facilitate compliance in an education and care service
<b>CHCECE016</b>	Establish and maintain a safe and healthy environment for children
<b>CHCECE025</b>	Embed sustainable practices in service operations
<b>HLTWHS003</b>	Maintain work health and safety
<b>CHCECE017</b>	Foster the holistic development and wellbeing of the child in early childhood
<b>CHCECE018</b>	Nurture creativity in children
<b>CHCECE020</b>	Establish and implement plans for developing cooperative behaviour
<b>CHCECE021</b>	Implement strategies for the inclusion of all children
<b>CHCECE022</b>	Promote children's agency
<b>CHCECE023</b>	Analyse information to inform learning
<b>CHCECE024</b>	Design and implement the curriculum to foster children's learning and development
<b>CHCECE026</b>	Work in partnership with families to provide appropriate education and care for children

### Elective Units

<b>BSBLED401</b>	Develop teams and individuals
<b>CHCPRP003</b>	Reflect on and improve own professional practice
<b>CHCMGT003</b>	Lead the work team
<b>CHCORG627B</b>	Provide mentoring support to colleagues
<b>CHCDIV001</b>	Work with diverse people

# DIPLOMA OF EARLY CHILDHOOD EDUCATION & CARE

## Summary

This training is delivered with Victorian and Commonwealth Government funding subject to eligibility. Fee for service courses are also available. A student services and amenities fee applies to all courses.

Recognition of Prior Learning may be available based on skills and knowledge acquired by the applicant through previous study, informal or formal learning, or from work and/or life experience.

Wyndham CEC recognises any Australian Qualifications Framework (AQF) qualifications and Statements of Attainment issued by other Registered Training Organisations (RTOs). Credit will therefore be given for units of competency for which an original official certificate and a Statement of Attainment is produced.

On successful completion of core and elective units, the Diploma of Early Childhood Education & Care qualification will be awarded.

Students who successfully complete one or more units of competency within this Qualification will receive a Statement of Attainment.

This qualification is recognised nationally.





## Enrolment Information

---

Applicants will be selected based on an interview and interest level in the course. Applicants should have a minimum of year 10 level of literacy and numeracy. Any special needs or requirements can be discussed at the enrolment interview.

People with a disability are encouraged to apply.

For more information please call **9742 4013**

## Fees & Charges

Course costs are determined at interview.



# Wyndham

Community &  
Education Centre Inc.

*Improving lives - Strengthening communities*

Registered Training Organisation #4179  
Assoc No. A0002509M

## MAIN OFFICE

3 Princes Highway, Werribee VIC 3030

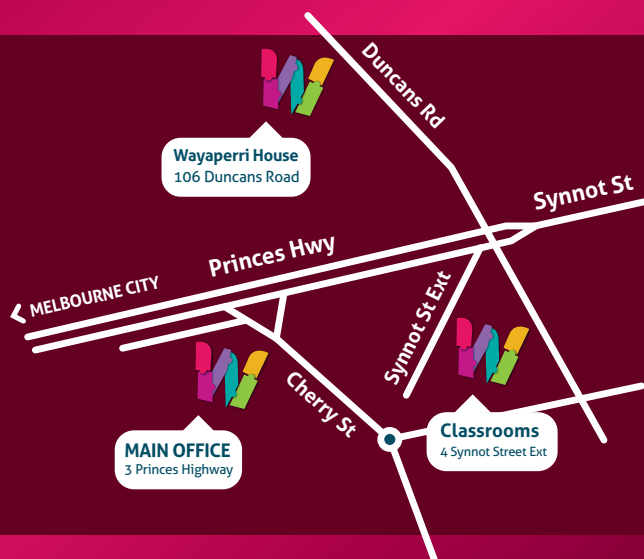
Ph: (03) 9742 4013

Fax: (03) 9749 8400

Email: [enquiries@wyndhamcec.org.au](mailto:enquiries@wyndhamcec.org.au)

Melways map 206 A7

For further information please contact the main office on **9742 4013**  
or **[enquiries@wyndhamcec.org.au](mailto:enquiries@wyndhamcec.org.au)**



[www.wyndhamcec.org.au](http://www.wyndhamcec.org.au)