



**Wyndham**  
Community &  
Education Centre Inc.  
*Improving lives - Strengthening communities*

Registered Training Organisation #4179  
Assoc No. A0002509

## MAIN OFFICE

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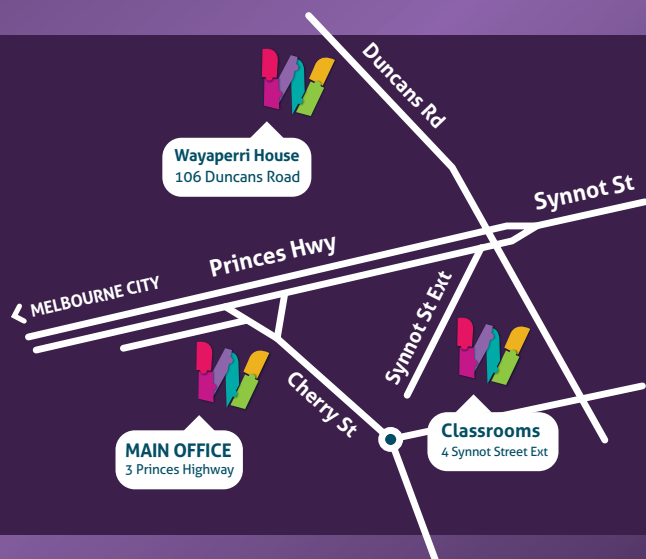
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## Certificates in General Education for Adults Language, Literacy & Numeracy



Winner 2013 Wyndham Business Awards - Not for Profit Small  
Winner 2013 Learn Local for Business  
Winner 2013 Caseworker of the year

## Accredited literacy courses currently offered are:

22234VIC	Course in Initial General Education for Adults
22235VIC	Certificate I in General Education for Adults (Introductory)
22236VIC	Certificate I in General Education for Adults
22237VIC	Certificate II in General Education for Adults
22238VIC	Certificate III in General Education for Adults

These courses are designed to provide students with general education skills in reading and writing, oral communication, numeracy and mathematics; along with special interest electives and the development of a learning plan & portfolio.

This course prepares you for entry into the next level of the Certificates in General Education for Adults (CGEA) or into VCAL or VET programs.

## Course details

### Courses are delivered throughout the year

#### Core units in the CGEA include:

- ♦ Pathway planning and project work
- ♦ Reading
- ♦ Writing
- ♦ Numeracy and Mathematics

#### Special Interest Elective units include:

- ♦ Work related units
- ♦ Financial Literacy
- ♦ Computing skills
- ♦ General eg. Events in Australian History, Current Issues, Health and Wellbeing
- ♦ Health & Safety
- ♦ Community Options



## Summary

**Admission Information:** Your skill level will determine the level you enter the program. Enrolment is by appointment and interview. Course costs are determined at interview. People with a disability are encouraged to apply.

This training is delivered with Victorian and Commonwealth Government funding subject to eligibility. Fee for service courses are also available. A student services and amenities fee applies to all courses.

Wyndham CEC recognises any Australian Qualifications Framework (AQF) qualifications and Statements of Attainment issued by other Registered Training Organisations (RTOs). Credit will therefore be given for units of competency for which an original official certificate or Statement of Attainment is produced.

An accredited certificate is issued after successful completion of a certificate level.

Students who successfully complete one or more units of competency within this Qualification will receive a Statement of Attainment.

These courses are between 225 and 480 nominal hours depending on the level and electives chosen.

This qualification is recognised nationally.

All courses are delivered in Wyndham.